



Brussels, November 2, 2017

APFEL aisbl

Rue Joseph Vanderlinden 12 / 1
B1180 Bruxelles - Belgique
apfelnetwork@gmail.com

Dear members,

Concerns: notice of the APFEL Annual General Meeting

In accordance with the provisions of the statutes of the international nonprofit organization ACTING FOR THE PROMOTION OF FOSTER CARE AT THE THE EUROPEAN LEVEL, I invite you to attend the annual general meeting of full members. The meeting will be held on Friday, **November 17, 2017 at 15:00** in BARCELONA (Spain) in the premises of “Campus Mundet”, Universitat de Barcelona.

The agenda is as follows:

1. Approval of the minutes of the meeting of 2016 (see attached draft)
2. Moral Report 2016 and 2017 (see attached draft) and discussion about the future of the association under belgian law.
3. Presentation and approval of the 2016 accounts and 2017 budget (see attached draft)
4. Presentation of financial statement end 2017 (see below)
5. Determining the amount of contributions 2017 and 2018 (see below)
6. Introduction and admission of new full members (list of candidates below)
7. Resignation of the full member PARENTEL (France)
8. Board of directors : new mandates (see below)
9. Decision about the website (contents, budget)
10. Project for 2018 and 2019
11. Discharge of the Board of Directors

The members who are unable to attend have the opportunity to be represented by another member of the association (no more than two proxies per member) . To this end, they are requested to complete and sign the enclosed proxy form and to return it to the person to represent them , or send it to apfel@apfelnetwork.eu. The members who cannot be present are invited to give their opinion about the agenda.

Looking forward to seeing you, dear members, please accept my highest consideration.

Vincent RAMON , President

Annexes : see below proxy and other documents + 5 separated documents :
Report on general assembly 2016; Annual accounts 2016; Budget 2017; Moral report 2016-2017; listing of full members

Proxy form

I, the undersigned

member of APFEL AISBL ACTING FOR THE PROMOTION OF FOSTER CARE AT THE EUROPEAN LEVEL

gives powers to :

fulfilling the conditions laid down in the statutes of the Aisbl the effect of :

- representing me at the general meeting of members held in Lille December 2, 2016 with the agenda below;
- taking part in the deliberations and votes ;
- approving all acts and proceedings ;
- doing anything useful or necessary for the proper functioning of the association

promising ratification required.

Agenda:

1. Approval of the minutes of the meeting of 2016
2. Moral Report 2016 and 2017 and future of the association under belgian law.
3. Presentation and approval of the 2016 accounts and budget 2017
4. Presentation of financial statement end 2017
5. Determining the amount of contributions 2017 and 2018
6. Introduction and admission of new full members
7. Resignation of full member PARENTEL (France)
8. Board of directors : new mandates
9. Decisions about the website
10. projects for 2018 and 2019
11. Discharge of the Board of Directors

Made

Date :

Signature (please precede the signing of the words' good for powers') :

.....

To send to ramon.vincent@orange.fr

Annexes to the notice of the AGM on november 17, 2017

General Assembly

Powers of the General Assembly :

The General Meeting shall determine the policy of the association. His skills concern:

- Amendments to the Statutes
- The admission and exclusion of members
- The appointment and removal of directors ,
- The appointment and dismissal of auditors and fixing their remuneration,
- Approval of accounts and budgets ,
- The discharge to be granted to directors and , where appropriate , the Commissioners ,
- Voluntary dissolution of the association
- Transforming the association into a company with a social purpose
- All cases where the statutes require.

Listing of full members composing the General Assembly: see annexed document

Candidates to be full members composing the General Assembly:

The applications are to be send before November 6, 2017 at apfel@apfelnetwork.eu
They will be submitted to the vote of the general assembly.

People who apply now to be full members :

The **Fostering network** (UK) represented by Kevin WILLIAMS

Board of Directors:

Powers of the Board : The Board of Directors has the broadest powers for the management and administration of the association (see Article 23-27 of the Statutes.)

The term of office is three years, renewable once.

Current members of the Board of Directors :

- Vincent RAMON, president
- Robert THEISEN, vice-president
- Frédérique LUCET, general secretary
- Mireille CHERVAZ, treasurer
- Marie France LAMBERT, assistant secretary

These directors are the only ones whose mandate is validated officially by the Belgian State; this validation is essential to sign the accounts, manage the bank account and make the official publications.
All these mandates will **expire on April 30, 2019** and can not be renewed

New appointment as administrator (= member of board of directors) :

Proposal :

At the general meeting in Lille it was decided to elect a director per country in the board of directors.

This decision is not easy to implement because the Belgian regulation has recently been amended and requires a special procedure to prove the identity of foreign individual and legal persons who receive officially recognized decision-making power.

For the moment the official decisions concerning the financial management are taken legally by the 5 administrators recognized by the Belgian State until the 30-04-2019 (see above).

The internal decisions of the association (objectives, projects, means ...) can be taken by all the effective members gathered in general assembly.

Is the election of new administrators recognized by the Belgian State useful for the run of the association at present?

We propose to postpone the election of one director per country.

List of associated members

Associate members are individuals or legal entities .

They are allowed to attend the annual general meeting without voting .

With the prior approval of the board , they can participate in various activities of the association and receive information .

Associated members : having paid their contribution for 2017 :

Pascale Staquet, Vinciane BOURGUIGNON, Noëlle LIMPENS, Claire TURBIAUX, V. CRETENAND, C. HOFFSTETTER, P. MEYER, E. REYMONDIN, N. RHARA, I. RINALDI, C. SPIESS, D. TAILLARD, Social Activities & Practices (Bulgaria).

Amounts proposed for 2017 and 2018 contributions (in euros)

As full member :

individual : 25,- €

corporation : 100,- €

As associate member :

individual : 10,- €

corporation : 30,- €

Financial statement on 13-10-2017

Bank on 01-01-2017 :	1382,27
Contributions received:	1105,00
Lille (advance refund) :	3665,80
Costs :	
administrative :	- 133,54
posters + flyers :	- 548,80
web site :	- 499,05
Study days Paris-Nanterre:	<u>- 150,00</u>
Bank on 12-10-17 :	4821,68
Still to pay : graphic work :	- 300,00

Comments :

– Contributions expected for 2017 : - full members : 375,00

– Budget web site

– voted in Bergame – nov 15: 2819,30

– voted in Lille – dec 16 : 1000,00

3819,30

 invoice in 2015 : 1133,10

 invoice in 2016 : 2000,80

 invoice in 2017 : 499,05

3632,95

Agenda 2018 / 2019

2018 : Proposal : meeting in Torino (Italy) organized by Fondazione PAIDEIA

2019 : still to be formulated.